

Declination of Promotion ***for M-Day Soldiers Only***

(Date)

MEMORANDUM FOR:

**JFHQ, G1-EPB
Attn: EPS Section
1000 Halsey Ave., Bldg. 447
Marietta, Georgia 30060**

SUBJECT: DECLINATION OF PROMOTION / TRANSFER

I have received promotion and transfer orders to the following unit/position and wish to decline the promotion and transfer.

ORDER #: _____ GAINING UNIT: _____

Para/Lin: _____ / _____ ~~MOS~~: _____

M-Day Soldiers that decline promotion will be removed and not be re-instated on the EPS promotion list for duration of the current promotion cycle (For example: A Soldier is selected in July 2015 and they decline the promotion. They will then not be eligible for promotion for the remainder of the 2015 list, but may complete documents in January 2016 to compete on the 2016 EPS List, scheduled to be published on 15 May 2016).

Signed by Soldier

(Print Name/Rank/SSN/of Soldier)