

*Georgia Department of Defense*  
*State Personnel Office*

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Clay National Guard Center  
1000 Halsey Ave. SE Building 447  
Marietta, Georgia 30060-5099  
Fax: (678) 569-6392

Angela M. Winters, State Personnel Director  
Marina R. Ramshur, Workers Compensation Coordinator

Employee Name: \_\_\_\_\_

Workers' Comp Claim Number: \_\_\_\_\_

Date of Injury: \_\_\_\_\_

Dear Treating Physician:

The above employee suffered an accident or illness while at work in the employment of Georgia Department of Defense. As a courtesy to our treating physicians, the Department of Administrative Services does cover initial visits, even if the injury or illness is deemed to be non-compensable.

Medical care for this injured employee is directed through Amerisys, our managed care organization. Please request approval for further medical treatment by contacting the nurse case manager at 678-781-2848 or 1-800-900-1582.

**All invoices for medical treatment must be sent to:**

DOAS/Risk Management Services  
Workers' Compensation Unit  
200 Piedmont Ave SE  
Suite 1208 West  
Atlanta, GA 30334

FAX – 404-657-1188

**Pharmacy Benefits**

Matrix Healthcare Services - 1-877-804-4900

Processor is: Premier Pharmacy Plan – Group #2105