

GAARNG G-1 SOP 6-9

Medical Actions Branch
(NGGA-PEM)

**Medical
Retention
Determination
Point
(MRDP)**

Joint Force Headquarters
Georgia Army National Guard
Marietta, GA
1 October 2019

UNCLASSIFIED

SUMMARY of CHANGE

**SOP 6-9
Medical Retention Determination Point (MRDP)**

o First edition, 1 October 2019.

Proposed changes, modifications, and/or deletions should be made known GAARNG G-1, HR Plans using GA Form 2028. Your feedback to provide a quality product is always welcome.

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Chapter 1 Overview

1-1. Purpose.

The Medical Retention Determination Point (MRDP) program is designed to process Georgia Army National Guard Soldiers who have reached their clinical MRDP for discharge or have been temporarily profiled for more than 365 days, meeting administrative MRDP in accordance with AR 40-501, Para 3-1.

1-2. Applicability.

A Soldier that has been identified by the Deputy State Surgeon-Clinical (DSS-C) of having a non-duty related condition and/or illness that does not meet retention standards are required to be processed for medical disqualification in accordance with AR 635-40, unless the Soldier requests a Non-Duty Related Physical Evaluation Board (NDR-PEB).

1-3. Appointment Scheduling.

During the Chapter 3 Retention Evaluation process, Soldiers that are found not to meet medical retention standards by reason of a non-duty related injury, illness, or disease will be referred by the DSS-C to the MRDP Program Manager (PM) for counseling.

a. In cases where the MRDP counseling is not conducted the day of the Chapter 3 Retention Evaluation, the MRDP PM will coordinate with Major Support Command Medical Readiness Non Commissioned Officer (MSC MRNCO), Case Manager (CM) and Soldier to schedule an appointment. Once the appointment has been scheduled, the PM will send an Outlook Calendar Invite to the Soldier requesting acceptance of the invite.

b. In cases where PM's coordination has failed to schedule a MRDP appointment for the Soldier, the PM will notify the unit and send a certified notification to the Soldier's home of record advising that they have been referred to the MRDP. The notification will include requirements to schedule an appointment and suspense date. If suspense date is not met, a Non-Compliance Memorandum and a copy of all communications will be forwarded to the Incapacitation Review Board (IRB) for separation approval.

Chapter 2 Process Steps

2-1 Process Steps

a. The MRDP PM will counsel the Soldier on the MRDP process. During the counseling the Soldier will be provided Notification of Disqualification Memorandum, Notification of Intent Memorandum, Initial Counseling Form (DA Form 4856), Physical Profile (DA Form 3349) and their Retirement Points Accounting Management (RPAM) statement.

1. The Memorandum of Disqualification lists the condition(s) for which the Soldier does not meet retention standards and gives the explanation of elections available in relation to retention or discharge options.

2. The Notification of Intent Memorandum is used for election of medical discharge, medical retirement, or entry into the NDR-PEB.

3. The DA Form 4856 is used to counsel the Soldier on their rights and responsibilities and highly encourages Soldiers to seek Judge Advocate General (JAG) assistance.

4. The RPAM Statement will be verified for accuracy.

b. The Soldier is required to provide the unit with a copy of the signed MRDP counseling packet. The PM will notify MSC MRNCO and CM by email of the Soldier's election and requested date of discharge.

c. All Soldiers will have a 60-day suspense from the date of the MRDP Counseling to make an election and on the notification of intent memorandum, if needed. The notification of intent memorandum must be completed and sent via ng.ga.gaarnng.list.ngga-fit-for-duty@mail.mil by the suspense date.

1. When a Soldier chooses the 60 days to make an election, the PM will follow up with the Soldier within 30 days to check the status of their decision and log communication in Electronic Case Management (eCase).

2. If needed, Soldiers/MRNCO can request a one-time 30 day extension from the PM.

3. If the notification of intent memorandum is not received by the suspense date, the MRDP packet will be presented at the IRB for separation approval based upon the service record on the RPAM statement.

d. Upon completion of the monthly IRB, each MRDP packet will be reviewed and signed by the President of the board and MSC representative.

e. After the IRB, each MRDP packet will be uploaded into HRR by the PM. The PM will forward the packets through SIBXWEB to the G-1 for discharge orders. Soldiers with 15 or more years of qualifying military service based on the RPAM Statement, are required by G-1 Standard Operating Procedures (SOP) to have an award submitted by their unit before orders can be published.

Appendix A
References

AR 40-501

Standards of Medical Fitness, dated 27 June 2019

Medical Readiness

AR 40-502, dated 27 June 2019

AR 635-40

Procedures for Disability Evaluation for Retention, Retirement, or Separation, dated 19 January 2017

DA PAM 635-40

Procedures for Disability Evaluation for Retention, Retirement, or Separation, dated 12 January 2017

AR 135-178

Army National Guard and Reserve Enlisted Administrative Separations, dated 7 November 2017

AR 135-175

Army National Guard and Reserve Separation of Officers, dated 29 November 2017

DoDI 1332.18

Disability Evaluation System (DES), *Incorporating Change* 1, dated 17 May 2018

DA Form 2028

Recommended Changes to Publications and Blank Forms, dated June 2018

Appendix C
Glossary

CM
Case Manager

DSS-C
Deputy State Surgeon-Clinical

eCASE
Electronic Case Management

HRR
Health Readiness Record

IRB
Incapacitation Review Board

MRPD
Medical Retention Determination Point

MRNCO
Medical Readiness Non-Commissioned Officer

MSC
Major Support Command

NDR-PEB
Non-Duty Related Physical Evaluation Board

PM
Program Manager

RPAM
Retirement Point Accounting Management

SOP
Standard Operating Procedures